

January 8, 2018

Commissioner Thurlow, Commissioner Carlson, and Commissioner Mayo were present at a regular meeting beginning at 8:00 a.m. The minutes were approved as printed. Account payables for the 2017 budget year in the amount of \$54,324.58 were reviewed and approved by the Board. Account payables for the 2018 budget year in the amount of \$318,821.29 were reviewed and approved by the Board.

Commissioner Mayo made the motion to pay the annual membership dues to North Central Regional Planning Commission in the amount of \$3,500. Commissioner Carlson seconded and the motion passed unanimously.

After researching different options of the County purchasing an offsite backup for the entire County's computer system it was decided to go with Networks Plus to provide the service at a cost of \$299 per month. Commissioner Thurlow made the motion to sign an agreement with Network Plus to provide offsite backup of the entire County's computer system at a cost of \$299 per month. The County will sign a three year agreement to lock the price per month in for that period. Commissioner Mayo seconded and the motion passed unanimously.

Ronnie Tremblay, Highway Administrator, met with the Board to give the weekly report. Last week the Department finished welding on the metal box that will be used as a replacement bridge and worked on repairing an intersection. The State delivered a load of salt to the County in exchange for the use of the corner of Highway #15 and Highway #9. One of the Caterpillar Blades has hit the 5,000 hour mark and will need the burn out service done at a cost of \$1,200.

Marvin VanBlaricon, EMS Director, and Rocky Cramer, Assistant EMS Director, met with the Board to give the weekly report. Mr. VanBlaricon reported that they will be interviewing two individuals for the vacant Paramedics that are available. Medic 5 has had the fuel injector replaced at an estimated cost of \$1,039 and the window regulator on Medic 2 will need to be replaced at an estimated cost of \$400.

Danny Mesalles, Appraiser, met with the Board to give a report on building permits in the County. In 2017 the Appraisers Office issued 95 permits compared to 115 in 2016. The value of the 2017 permits is a total of \$19,827,075 with \$15,113,000 of that being the Clay Center Medical Center renovation which is exempt and \$2,000,000 Commercial that is in the NRP Program. So that leaves a \$2,600,000 increase in value from the 2017 building permits. The Board signed and approved three Event Approvals for employees of the Appraisers Office to attend training in Topeka, Ks.

At 10:00 a.m. the Reorganization of the Board of Commissioners was held.

Commissioner Thurlow made the motion to nominate Commissioner Carlson as the Chairman and Commissioner Mayo as Vice-Chairman of the Board of Commissioners for the year of 2018. Commissioner Mayo seconded and the motion passed unanimously.

Commissioner Carlson read the partial list of businesses for the annual meeting. Commissioner Mayo made the motion to sign the partial list of businesses for the Commissioners annual meeting which is used for the reorganization of the Board of Commissioners. Commissioner Thurlow seconded and the motion passed unanimously.

Commissioner Thurlow made the motion to adopt Resolution 2018-01 setting the financial statements and the financial reports of the County of Clay to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash bases and budget laws of the State. Commissioner Mayo seconded and the motion passed unanimously.

Commissioner Thurlow made the motion to adopt Resolution 2018-02 setting the reimbursement of mileage at .48 per mile actually incurred in the performance of such duties by such official or employee effective January 1, 2018. Commissioner Mayo seconded and the motion passed unanimously.

Commissioner Mayo made the motion to adopt Resolution 2018-03 setting the salaries of the Clay County Elected Officials. Commissioner Thurlow seconded and the motion passed unanimously.

Commissioner Thurlow made the motion to adopt Resolution 2018-04 approving the 2018 wage Scale for Clay County. Commissioner Mayo seconded and the motion passed unanimously.

Whitney Baer, Noxious Weed Director, met with the Board to give an update on the Department and of the time line for spraying Noxious Weeds. The Board instructed Ms. Baer to start the process of getting a CDL for herself which is required to be able to drive the large spray truck. The Board signed two Event Approvals for an employee of the Noxious Weed Department to attend a Conference and Monthly meetings.

Chuck Dunn, Sheriff, met with the Board to give the weekly report. The Board signed an Event Approval for employees of the Sheriff's Department to attend training in Concordia, Ks.

Pam Kemp, Emergency Manager, met with the Board to give a Department update. Ms. Kemp provided the Board with the final After Action Report & Improvement Plan on the County Employee Disaster Exercise that was held in November. Each Department will work on changes that need to be made to prepare for a disaster. The Weather Spotter Training will be held on March 1, 2018 at the First Baptist Church at 7:00 p.m. The Board approved the purchase of three steel bookcases at a cost of \$155.77 each from Central Office Service & Supply. Ms. Kemp reported that she approved a permit for Enterprise Pipeline to do maintenance work in the Northeast part of the County. The Board signed several Event Approvals for Ms. Kemp to attend workshops and meetings in different locations.

Mike Carney, Clay County Park Manager, met with the Board report that he paid \$13,909 on the amount owed to the County for the electrical work that was done in the Park several years ago. Mr. Carney reported that Twin Valley will be having a meeting at the park in reference to the WIFI that does not reach all areas of the park. This needs to be fixed or we find another provider that can supply WIFI to all

of the campers. The Board approved the purchase of the backpack bag for the new laptop in the amount of \$99 from Central Office Service & Supply.

Christine Swaim, County Treasurer, met with the Board to discuss the purchase of a bill counter that has counterfeit detection. Ms. Swaim reported that there have been reports of some Counterfeit bills in surrounding Counties. Central Office Service & Supply has one for \$399. Ms. Swaim requested one-half paid for out of Motor Vehicle Fund and one-half out of County General Fund. The Board granted permission for the purchase and paid for out of the two funds. The Board signed an Event Approval for an Employee of the Treasurer's Office to attend a conference in Topeka, Ks.

Rhonda Carroll, Landfill Director, met with the Board to discuss repairs that are needed on two of the balers. After discussion, the Board instructed Ms. Carroll to contact Dehart out of Kansas City, Missouri and get prices on what the repairs will cost. Bids for Propane at the Landfill will be opened next Tuesday January 16th, 2018 in the Commissioners Room. The furnace that supplies heat to the Office has stopped working. Two different motors need to be replaced. The Board discussed that the furnace is 20 years old and it should be replaced with a new one instead of repairing. The Board granted permission to get multiple bids and to go with the lowest price and to report to them next week. With it being winter the furnace needs to be replaced as soon as possible. Landfill and Noxious Weed will each pay half of the new furnace.

The Board adjourned at 12:55 p.m.

Eric A. Carlson, Chairman

Attest: Kayla Wang, County Clerk
January 15, 2018
Clay Center, Kansas