

January 14, 2019

Commissioner Carlson, Commissioner Mayo, and Commissioner Thurlow were present at a regular meeting beginning at 8:00 a.m. The minutes were approved as printed. Payroll in the amount of \$185,536.02 was reviewed and approved by the Board.

Abatements 2018A19 thru 2018A22 in the amount of \$942.58 was reviewed and approved by the Board.

Dale Bechard, Courthouse Custodian, met with the Board to discuss the replacement of the cigarette receptacles that are located on the four sides of the Courthouse. The units are approximately 10 years old and are in bad shape. The Board looked at several styles that varied in cost and decided to purchase 4 receptacles in the amount of \$95 each from BD4 out of Manhattan.

Ronnie Tremblay, Highway Administrator, met with the Board to give the weekly report. Last week the Department bladed roads and hauled rock to several locations. Mr. Tremblay reported on a large log jam on Frontier Rd that is causing a channel to switch its flow and is going to cause damage to one of our bridges. Mr. Tremblay will research this issue in more depth and report back to the Board. The prices for the TEXA diagnostic software and a laptop are as follows:

David's Heavy-Duty Tool Sales - \$8,756

Diesel Laptops, LLC - \$8,457

J-Ball Scanner - \$10,965

Commissioner Mayo asked Mr. Tremblay if annual updates had to be done, and if they choose not to install them would they be charged at some point for the back ones when they decide to do the updates. The Board tabled this until more information is provided. Commissioner Thurlow made the motion to send 8-10 motor grader tires to Good Year in Topeka to be re-capped at an estimated cost of \$600 per tire, to order enough signs for the year at an estimated cost of \$5,000, and to order I-beams from Valleywide Sales at a cost of \$2,000. Commissioner Mayo seconded and the motion passed unanimously. Mr. Tremblay asked the Board if it would be possible for the Mechanics and maybe the oil distributor employees to order uniforms from Unifirst so that they don't have to wash the greasy clothing at home. There would be a onetime cost of \$28.60 per person to get set up with 11 outfits and then it would be \$4.68 per week for the service. The Board instructed Mr. Tremblay to ask his employees to see how many would want to do this and to return next week and they will make a decision.

Marvin VanBlaricon, EMS Director, met with the Board to give the weekly report. Mr. VanBlaricon informed the Board that the 2001 Ford E350 Ambulance that they had on Purple Wave has sold for \$6,200. The Event Approval that was approved last week can be voided for the class was full. A couple of EMS employees will be attending in service triage training at the Clay County Medical Center once a week. Commissioner Thurlow asked to go into Executive Session. Commissioner Mayo made the motion to go into Executive Session under the Personnel Exception of non-elected personnel for 20 minutes beginning at 9:28 a.m. with Commissioner Carlson, Commissioner Mayo, Commissioner Thurlow and Marvin VanBlaricon, EMS Director, present. The subject to be discussed was personnel. Commissioner Thurlow seconded and the motion passed unanimously. The regular meeting reconvened at 9:48 a.m. with no action being taken during the session.

Pam Kemp, Emergency Manager, met with the Board to give an update on the Department. Ms. Kemp presented the Board with a copy of the After-Action Report & Improvement Plan on the exercise of a Bad Day In CY County FSE that was held on November 29, 2018 for all County employees. This was an excellent exercise and there are several items that need to be changed or improved for security at the Courthouse. The Board stated that they are working on these items and will look into having a security assessment done on all County facilities. The Board signed and approved six Event Approval for training at different locations.

Kayla Wang, County Clerk, administered the Oath of Office to Jerry Mayo, 1st District County Commissioner.

Commissioner Thurlow made the motion to nominate Commissioner Mayo as the Chairman of the Board of Commissioners for the year of 2019. Commissioner Carlson seconded and the motion passed unanimously.

Commissioner Carlson made the motion to nominate Commissioner Thurlow as the Vice-Chairman of the Board of Commissioners for the year of 2019. Commissioner Mayo seconded and the motion passed unanimously.

Commissioner Mayo read the partial list of businesses for the annual meeting. Commissioner Thurlow made the motion to sign the partial list of businesses for the Commissioners annual meeting which is used for the reorganization of the Board of Commissioners. Commissioner Carlson seconded and the motion passed unanimously.

Commissioner Carlson made the motion to adopt Resolution 2019-01 setting the salaries of the Clay County Elected Officials. Commissioner Thurlow seconded and the motion passed unanimously.

Commissioner Thurlow made the motion to adopt Resolution 2019-02 setting the financial statements and the financial reports of the County of Clay to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash bases and budget laws of the State of Kansas. Commissioner Carlson seconded and the motion passed unanimously.

Commissioner Carlson made the motion to adopt Resolution 2019-03 setting the reimbursement of mileage at .54 per mile actually incurred in the performance of such duties by such official or employee effective January 1, 2019. Commissioner Thurlow seconded and the motion passed unanimously.

Chuck Dunn, Sheriff, met with the Board to give the weekly report. Sheriff Dunn stated that they are needing to replace a printer located in the Dispatch area. The Board instructed Sheriff Dunn to get a couple of bids and to return next week for approval.

Whitney Baer, Noxious Weed Director, met with the Board to present the Annual Noxious Weed Management Plan for 2019 and the Annual Noxious Weed Eradication Progress Report for signatures on

both reports. Both of these reports have to be sent to the State. The bids for the replacement of four tires on the Polaris 4-wheeler are as follows:

Five Creek Automotive – 4ply - \$418.76

Bruna Implement Co. – 6ply - \$816.00

Kansasland Tire – 2-8 ply + 2-6 ply \$556.00 mounted

Commissioner Thurlow made the motion to accept the bid from Kansasland Tire in the amount of \$556.00 because they were the higher ply tires. Commissioner Carlson seconded and the motion passed unanimously. The Board signed three Event Approvals for the Noxious Weed Department to attend training in different locations. The Board and Ms. Baer discussed what they need to request on the bid specs for a new 1 Ton pickup to use as a spray truck.

Kayla Wang, County Clerk, met with the Board to present an Event Approval. The Board signed and approved the Event Approval for an employee of the County Clerk’s Office to attend training in Wichita, Kansas.

Rhonda Carroll, Landfill Director, met with the Board to discuss repairs that are needed on the dump truck. The Board instructed Ms. Carroll to take the truck to the Highway Department and the mechanics will look and tell her what is wrong with it. The Board signed an Event Approval for an employee to attend training in Manhattan, Kansas. One of the recycling balers is in need of a new motor. The Board asked Ms. Carroll to call Griggs Electric and have him order the motor and install it.

The Board adjourned at 12:15 p.m.

Eric A. Carlson, Past Chairman

Jerry F. Mayo, Chairman

Attest: Kayla Wang, County Clerk
January 22, 2019
Clay Center, Kansas