

February 25, 2019

Commissioner Mayo, Commissioner Thurlow, and Commissioner Carlson were present at a regular meeting beginning at 8:00 a.m. The minutes were approved as printed. Payroll in the amount \$181,942.01 was reviewed and approved by the Board. Account payables in the amount of \$701.58 were reviewed and approved by the Board.

Ronnie Tremblay, Highway Administrator, met with the Board to give the weekly report. Mr. Tremblay reported that Dickinson County will be hosting the District 2 meeting in March. The reman Caterpillar motor that TSI Kansas, Inc. replaced in a dump truck has been completed. The bid was for \$19,758.79 and the final bill came in at \$20,541.00. The Board approved the difference from the bid to the final bill for the reman motor. The Department has been burning brush piles, welding pipes and tanks, hauling rock, and snow removal. Mr. Tremblay reported that he had to order carbide tips for the snow plows in the amount of \$3,000. Rick James, County Attorney, joined the meeting. Conference call was made with Greg Helin, Sourcewell, formerly known as NJPA. Mr. James questioned the bid process that they do for the best prices that are offered to Government entities and if they follow the State of Kansas Procurement Laws. Mr. Helin stated that the State of Kansas currently uses three of the Sourcewell contracts. The bids and contracts are on the Sourcewell webpage to review. Mr. James and Mr. Helin agreed that all Clay County will need to do is advertise in the County Commissioners minutes at the local level. The Board would like to state that Clay County will be taking bids on two motor graders. Bids will be opened on March 18, 2019 at 8:30 a.m. For more information contact Ronnie Tremblay at the Clay County Highway Department, phone number is 785-632-3456.

Rocky Cramer, EMS Director, and Diedre Stout, Paramedic, met with the Board to give the weekly report. Mr. Cramer provided the Board with a job description for the Assistant Directors position. Ms. Stout will be filling this vacant position. The Board approve the purchase of new tile in the kitchen area. Once they started to remove the old flooring, it caused damage to the rest of the flooring.

Lori Huber, Economic Development Director, and Steve McMahan, EDG Board Member, met with the Board to update them on changes in the office. Ms. Huber reported that they have purchased new furniture for the conference room and new office furniture for the front office. They have joined with CCMC contract with Central Office for the purchase of the furniture. This will be paid for with Network Kansas funds since it all has to do with the Entrepreneur training and programs. Part of the front office will be used as a Hub Center. This is office space for people to use if they are needing a temporary place to work on a project.

Dave Tangeman, File Safe, met with the Board to review the new proposals to include the three doors on the main floor and the handicap door. Mr. Tangeman informed the Board that the three entry doors on the main floor are too old to be able to install the Fail Secure option on them, he would have to install the Fail Unsecure. The difference would be if there was a power outage for a long period of time. The Board asked if they were to install new doors could he then install the Fail Secure option on them. Mr. Tangeman said that new doors would be the best option if the County chose to go that way. The Board discussed the options and decided to go install the Fail Secure on the two doors on the lower level and to get quotes for replacing the entry doors on the main floor. Commissioner Carlson made the

motion to spend up to \$10,500 on the 5 doors with File Safe for the secure entries. Commissioner Thurlow seconded and the motion passed unanimously.

Chuck Dunn, Sheriff, met with the Board to give the weekly report. Sheriff Dunn stated that he had found out that the two new patrol vehicles will arrive later than originally expected. The Board stated that it was fine since we had agreed to ordering the 2020 models.

Susan Mall, Register of Deeds, met with the Board and asked to go into Executive Session. Commissioner Thurlow made the motion to go into Executive Session under the Personnel Exception of non-elected personnel for 20 minutes beginning at 11:02 a.m. with Commissioner Mayo, Commissioner Thurlow, Commissioner Carlson, Ms. Mall, Register of Deeds, and Kayla Wang, County Clerk present. The subject to be discussed is personnel. Commissioner Carlson seconded and the motion passed unanimously. The regular meeting reconvened at 11:22 a.m. with no action being taken during the session. Ms. Mall requested permission to have her part time employee work additional hours at Ms. Mall's discretion for the next 6 months. The hours will continue to stay within the part time status. The Board granted permission for the additional hours to be worked.

Mearl Cook, Area Agency on Aging and Angela Brubaker, Site Manager at Apollo Towers, met with the Board to invite them to a meal at Apollo Tower on March 4, 2019 at noon. Ms. Brubaker is trying to get information out on the meals that are served in Clay Center. In 2017 they prepared and served 17,000 meals. They will be returning next week to have the Board sign a Proclamation stating March for Meals.

The Board adjourned at 11:50 a.m.

Jerry F. Mayo, Chairman

Attest: Kayla Wang, County Clerk
March 4, 2019
Clay Center, Kansas