

**CLAY COUNTY KANSAS
SPECIAL USE PERMIT APPLICATION**

Property Owner _____

Phone Number _____

Mailing Address _____

SIGNATURE _____

DATE _____

APPLICANT _____

Phone Number _____

Mailing Address _____

Representative's Name _____

Representative's Phone _____

Representative's Email _____

Representative's Signature _____

DATE _____

SPECIAL USE REQUESTED: _____

PRESENT ZONING CLASSIFICATION OF PROPERTY _____

DATE RECEIVED BY COUNTY _____

Application must include a legal description of the property, a site map of the parcel, a detailed drawing of any proposed construction, and the organization's plans for future removal and restoration upon abandonment of any real property to be constructed. As all special use permits are specific in nature additional documentation may be required. Applicants should expect a forty-five day time frame from the date of submission. Application fees and the Clay County Zoning Manual are located at the website claycountykansas.org for your review.