

January 25, 2021

Commissioner Carlson, Commissioner Mayo, and Commissioner Thurlow were present at a regular meeting beginning at 8:00 a.m. The following changes were made to the minutes. On the Sheriff's Department the cost of the replacement of the door on the east side of the Law Enforcement Building would be an estimated cost of \$2,000 and the policy for the Jailers and Correction Officers would read that they would only wear the firearm when they are transporting a prisoner not on a daily basis at the Law Enforcement Center. The minutes were approved as printed. Payroll in the amount of \$188,077.77 was reviewed and approved by the Board.

Joel Mason, County Attorney, and Alan Benninga, Sheriff, met with the Board. Mr. Mason asked to go into Executive Session. Commissioner Thurlow made the motion to go into Executive Session under the Personnel Exception of non-elected personnel for 15 minutes beginning at 8:20 a.m. with Joel Mason, County Attorney, Alan Benninga, Sheriff, Commissioner Carlson, Commissioner Mayo, Commissioner Thurlow and Kayla Wang, County Clerk present. The subject to be discussed is employee performance. Commissioner Mayo seconded and the motion passed unanimously. The regular meeting reconvened at 8:35 a.m. with no action being taken during the session. Commissioner Mayo made the motion to go back into Executive Session under the Personnel Exception of non-elected personnel for an additional 15 minutes beginning at 8:37 a.m. with Joel Mason, County Attorney, Alan Benninga, Sheriff, Commissioner Carlson, Commissioner Mayo, Commissioner Thurlow and Kayla Wang, County Clerk present. The subject to be discussed is employee performance. Commissioner Thurlow seconded and the motion passed unanimously. The regular meeting reconvened at 8:52 a.m. with no action being taken during the session.

Rocky Cramer, EMS Director, met with the Board to give the weekly report. The EMS Department was kept really busy over the weekend with several emergency runs. The Board stated that they would like Mr. Cramer to get quotes on the prices for the Annual Vehicle Inspections and to return next week with the quotes. The sheetrock for the bedroom renovation was delivered on Friday and they are expected to start the hanging of it today. The quote was reviewed as followed for the two new computers, monitors, and office chairs as follows:

Central Office Service & Supply - \$2,801.00 (computers, monitors, cables, and Microsoft Office)
\$278.00 (Lorell Office Chairs)

Commissioner Mayo made the motion to accept the quote in the total amount of \$3,079.00 from Central Office Service & Supply for computers, monitors, cables, Microsoft Office, and Lorell Office Chairs. Commissioner Thurlow seconded and the motion passed unanimously.

Pam Kemp, Emergency Manager, and Dana Rickley, County Health Director, met with the Board to give the weekly report. Ms. Kemp reported that they had the ESF8 Command Staff Meeting last week and it was well attended and good representation from County, CCMC, School District, and City. The meeting was to draft a plan on mass distribution of the COVID-19 vaccine if we were to receive a large amount of vaccine. There was a lot of good discussion and a plan was drafted. Ms. Kemp reported that the Weather Spotters training will be held virtual this year. It will be offered twice a week beginning February 23 and will run through the end of March. If you are interested in attending a virtual training, you must register at <https://www.weather.gov/top/spottertalks>. Ms. Rickley reported that McGee

Roofing has completed the coating of the roof on the County Health Building. Ms. Rickley reported that we had 7 new positive cases of COVID-19 over the weekend.

Abatement 2020A22 in the amount of \$92.84 was reviewed and approved by the Board.

The Board signed the Hosted Voice Renewal Solution Service Schedule between Clay County and Twin Valley Communications, Inc. for services set forth in the agreement.

Alan Benninga, Sheriff, met with the Board to give the weekly report. Sheriff Benninga reported that he is waiting on the estimate on the door projects and that the sidewalk that will be placed on the east side of the building has been approved by the City and by KDOT. The Board granted permission to run an employment ad for the vacant jail position in the local newspaper and on KCLY Radio. The Board also discussed the possible need of placing the ad in an additional surrounding newspaper.

Bobby Shomper, Highway Administrator, met with the Board to give the weekly report. Last week the Department graded roads, cut brush on Frontier Rd., hauled rock to several intersection throughout the County, trimmed trees, removed trees and a hedge row, transported the rubber tire packer to the Clay County Park, hauled millings, laid millings, filled holes, graded rough sections of the Park, hauled scrap metal from the bridge project on 19th Rd. to Hess Salvage, hauled dirt to 19th Rd bridge project to build the approaches, hauled pipes to locations, and completed a ditch project. The Board granted Mr. Shomper permission to start the process of getting quotes for laying 18 miles of asphalt this summer. Mr. Shomper set up a zoom presentation with Cartegraph Solution for the Board to be able to interact with the proposal of an Operations Management Software being presented by Kent Hartsfield. Mr. Hartsfield stated that he had been visiting with Mr. Shomper and they determined that a new approach to infrastructure maintenance and resource planning to better manage the County's road infrastructure and improve services to the citizens of Clay County. Mr. Hartsfield reported that the Highway Department staff needs reliable and easy-to-use mobile tools to provide necessary details while in the field. Management requires the ability to easily view details on asset condition and properly apply resources where they are needed the most. The software would help in making the Department work more efficiently, track the work that is being done on roads, culverts, bridges, provide documented information when reporting for FEMA, manage the fleet of equipment, tells when maintenance need to be provided on a piece of equipment and logs all expenses, and recommends when you should replace a piece of equipment. This is all done through a mobile application out at a job site and reports live to the office if the County provides a wireless plan for the application to work. This software program tells what work is completed, what work is in progress, what work is being planned, will track the cost of all projects, will keep inventory of items that are in stock. Commissioner Carlson asked Mr. Hartsfield what the cost of this software would be for Clay County. The first year the cost would be \$25,268.03 for the software, for each year after there would be an annual cost of \$13,200. This cost includes the software and an actual person for support. Then in addition to the cost of the software, the County would need to purchase 25 tablets. A quote from Verizon was received for 25 Samsung Galaxy Tablets at a cost of \$179.99 each for a total of \$4,499.75 and Unlimited Data for \$39.99 per tablet for a cost of \$999.75 per month. The Board asked Mr. Shomper what information that the current CIC program could provide if the information was entered. Mr. Shomper stated that he was not sure but felt that the CIC program was out dated and that this software would be able to provide the Board with updated information. The

Board agreed that this software would be nice to have but that they were concerned with the cost of the software and the equipment and the employees having to enter all of the information while out on the job. The Board agreed to review the information provided and will discuss again at a later date.

The Board adjourned at 1:05 p.m.

Eric A. Carlson, Chairman

Attest: Kayla Wang, County Clerk
February 1, 2021
Clay Center, Kansas