

March 22, 2021

Commissioner Carlson, Commissioner Mayo, and Commissioner Thurlow were present at a regular meeting beginning at 8:00 a.m. The minutes were approved as printed. Payroll in the amount of \$186,819.00 was reviewed and approved by the Board.

Joel Mason, County Attorney, met with the Board to discuss County business. Mr. Mason informed the Board that he has filled the part time position for his office. Arnie Knoettgen, County Maintenance, joined the meeting. Mr. Knoettgen stated that he thought while they had the one office upstairs emptied, they should consider laying new carpet in it. The estimated cost of the new carpet from Wardcraft Home Store would be \$525. Also, the electrical in that office needs to be update. The estimated cost from Griggs Electric would be between \$800 - \$1,000. Commissioner Thurlow made the motion to purchase the new carpet at an estimated cost of \$525 and update the electrical at an estimated cost between \$800 - \$1,000 to be paid for out of the Courthouse Maintenance Fund. Commissioner Mayo seconded and the motion passed unanimously.

Commissioner Thurlow reported that the Highway Department has been helping Griggs Electric install the new pedestals. The Highway Department removed the old pedestals and then placed the new ones in the same hole that the old ones came out of. Commissioner Thurlow stated that he had been in the Clay County Park shop area and tools and parts are still in boxes from the flood. Mr. Arnold, Park Manager, stated that he would build a work bench but is in need of a tool box to put the tools away. The Board granted permission for the Park to purchase a tool box from Harbor Freight like the Highway Department has recently purchased.

Bobby Shomper, Highway Administrator, met with the Board to give the weekly report. Eric Schwein, Shilling Construction, was present for the opening of the asphalt bids. The bids were reviewed as follows:

Schilling Construction Co. – 15,783 tons of asphalt – 20.25 miles - \$1,212,178

APAC-Kansas, Inc. – 17,155 tons of asphalt – 20.25 miles - \$1,106,003

After much discussion, Commissioner Thurlow made the motion to accept the bid from APAC-Kansas, Inc in the amount of \$1,106,003 for 17,155 tons of asphalt to cover 20.25 miles. Commissioner Mayo seconded and the motion passed unanimously. Mr. Schwein left the meeting. Last week the Department worked in the shop area, graded roads, placed electrical pedestals at the Clay County Park, replaced grader tires, hauled rock, and transported D956 Dump Truck to Freightliner in Salina. The Board approved an employee of the Highway Department to use 4 hours of his accumulated vacation time before his first-year anniversary. The bids for the purchase of oil will be opened on April 5<sup>th</sup>, 2021 at 9:00 a.m. Mr. Shomper provided the Board with several quotes on a replacement Lowboy trailer. The Board asked Mr. Shomper to call and get more information on the quotes and to return next week to discuss the possible purchase. The Board approve the placement of an employment ad to fill a vacant Truck Driver position.

Rocky Cramer, EMS Director, met with the Board to give the weekly report. The Department has been extremely busy with emergency calls and out of town transfers.

Commissioner Thurlow left the meeting at 9:45 a.m. for the day.

John Gier met with the Board to ask permission to use the west side of the Courthouse Square for the Farmers Market. The market would begin on April 17<sup>th</sup> thru October 30<sup>th</sup> every Saturday with no sales on September 25<sup>th</sup> because of the Piquette Festival. Mr. Gier reported that they had a very successful event last year. They had more vendors set up and more shoppers. It was a really good year for the vendors. The Board granted permission for the use of the west side of the square for the Farmers Market to use every Saturday.

Pam Kemp, Emergency Manager, met with the Board to give an update on the pandemic and Emergency Management events. The Board signed an Event Approval to attend a meeting in Beloit, Kansas. Ms. Kemp reported that Clay County will be moving forward to Phase 3 & 4 of the Kansas Vaccination Phases while still finishing up Phase 2. As of Friday, Clay County had zero cases of COVID -19 in the County. Ms. Kemp reported that the Clay County Emergency Operation Plan update is due in August so she needs to work on updating that soon. The Kansas Fire Service has put out Kansas Wildland Task Force Guidelines to help with all of the fires that have been happening. Ms. Kemp discussed several items that the County could consider purchasing with the funds that the County will be receiving from the American Rescue Plan.

Susan Mall, Register of Deeds, met with the Board to give an update on the Department. Ms. Mall asked to go into Executive Session. Commissioner Mayo made the motion to go into Executive Session under the Personnel Exception of non-elected personnel for 10 minutes beginning at 10:57 a.m. with Commissioner Carlson, Commissioner Mayo, Commissioner Thurlow, Susan Mall, Register of Deeds, and Kayla Wang, County Clerk present. The subject to be discussed is personnel. The regular meeting reconvened at 11:07 a.m. with no action being taken during the session. Ms. Mall asked permission for one employee to work overtime hours in the office to help get caught up with documents. Commissioner Carlson made the motion to grant permission for one employee of the Register of Deeds Office to work overtime hours for the next two weeks to get caught up on documents. Commissioner Mayo seconded and the motion passed unanimously. The Board signed an Event Approval for an employee of the Register of Deeds Office to attend a meeting in Mankato, Kansas. Ms. Mall reported that she had to have Salina Blue come up to make repairs on two of their scanners. Both scanners needed to have firmware and software updates done to them and the large scanner had to have the set of gas springs replaced at a cost of \$1,130. The cost of both repairs will be paid for out of the Register of Deeds Tech Fund.

The Board adjourned at 12:15 p.m.

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Eric A. Carlson, Chairman

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Attest: Kayla Wang, County Clerk  
March 29, 2021  
Clay Center, Kansas