

July 31, 2023

Commissioner Thurlow, Commissioner Carlson, and Commissioner Mayo were present at a regular meeting beginning at 8:00 a.m. The minutes are approved as printed.

Joel Mason, County Attorney, met with the Board to discuss County business. Mr. Mason asked to go into Executive Session. Commissioner Mayo made the motion to go into Executive Session under the Attorney-Client Privilege Exception beginning at 8:37 a.m. for 5 minutes with Mr. Mason, County Attorney, Commissioner Thurlow, Commissioner Carlson, Commissioner Mayo, and Kayla Wang, County Clerk present. The subject to be discussed is settlement negotiations. Commissioner Carlson seconded and the motion passed unanimously. The regular meeting reconvened at 8:42 a.m. with no action being taken. Mr. Mason reviewed each of the camera systems that have been installed on the County buildings.

The Board approved an invoice from SPT Architecture in the amount of \$936 for services on the new Multi Use Building at the Fairgrounds.

Commissioner Mayo informed the other two Commissioners that Kansas Gas Service had contacted him and stated that they have reviewed the project at the Fairgrounds and the cost that we were charged to run the new gas line for the new building. Kansas Gas will be refunding \$20,768 for the fee that was paid for by the County.

Bobby Shomper, Highway Administrator, met with the Board to give the weekly report. Last week the Department bladed roads, worked on most of the dirt roads, installed a pipe on 10th Rd. & Limestone Rd., and patched spots on the asphalt roads. Mr. Shomper reported that Knox Sand has two 8' X 50' pipes available if the County wants to purchase them in the amount of \$12,500 each. Commissioner Mayo made the motion to purchase the two pipes from Knox Sand in the amount of \$12,500 each for a total of \$25,000. Commissioner Carlson seconded and the motion passed unanimously. Mr. Shomper reported that APAC will be starting the laying of asphalt next Monday beginning on Frontier Rd. & 18th Rd. then heading south to the Countyline. J & J Construction will be starting the new garage door project next week.

Alec Trembath, EMS Director, met with the Board to give the weekly report. Mr. Trembath reported that the Department continues to stay busy with emergency runs and out of town transfers. Osage Emergency Vehicles has informed Mr. Trembath that the remount on the new chassis will not start until November or December. They are having issues getting the new chassis.

Pam Kemp, Emergency Manager, met with the Board to give the weekly report. Ms. Kemp presented a quote from Central Office on the purchase of two new office chairs for Emergency Management in the cost of \$235 for each chair. Commissioner Carlson made the motion to purchase two office chairs from Central Office Service & Supply in the amount of \$235 each for a total of \$470. This will be paid for out of the Emergency Management Grant Funds. Commissioner Mayo seconded and the motion passed unanimously. The Board signed an Event Approval for an employee to attend training in Russell, Kansas.

Dana Rickley, County Health Director, met with the Board to give the weekly report. Ms. Rickley informed the Board that she has had a Home Health Aide that announced her retirement at the end of August, so she asked the Board permission to advertise so that she can fill the position. Permission was granted. They are also going to open the RN vacant nurse position, so that an LPN can apply for the job also.

Kathy Oliver, District Court Administrator, met with the Board to introduce herself as the new District Court Administrator. Melissa Stellner, District Court Clerk, joined the meeting. Ms. Oliver presented the 2024 proposed District Court budget request. Ms. Oliver stated that the amount being requested is the same as last year.

Alan Benninga, Sheriff, met with the Board to give the weekly report. Sheriff Benninga reported that the Fair went well with no issues for it being as hot as it was. The Sheriff's Department needs to renew the FCC Radio License in August.

Rhonda Carroll, Landfill Director, contacted the Board by phone to ask permission for an employee to use 14 hours of the employees accumulated leave. Commissioner Mayo made the motion to grant permission for an employee of the Landfill to use 14 hours of accumulated hours of vacation time before their one-year anniversary. Commissioner Carlson seconded and the motion passed unanimously.

Ryan Lynch, PrairieStone, met with the Board to present drawings and quotes for the landscaping of the Courthouse Square, ESA, and the County Health Department. Mr. Lynch informed the Board that they will place low maintenance plants and ones that have color for year-round in the flower beds along with river rock that will last longer than the mulch. Mr. Lynch presented the drawings and explained what kinds of plants would be placed in different locations. The Board asked several questions and tabled the quotes until a later date.

Craig Williams, Networks Plus, met with the Board to review the Information Technology Security Assessment report. Pam Kemp, Emergency Manager, joined the meeting. Mr. Williams explained that in Region 4 Homeland Security had provided a Cyber Security Assessment for Counties if they wanted. Clay County had the Internal and External Vulnerability Assessment and the Penetration Test done on their Network. Mr. Williams explained what the results meant to the Board and stated that he was pleased with the results of the testing on the Clay County Network.

The Board adjourned at 1:00 p.m.

David M. Thurlow, Chairman

Attest: Kayla Wang, County Clerk
August 7, 2023
Clay Center, Kansas